

**Minutes of Sedgebrook Parish Council Meeting
held at 8.00 pm on Thursday 23 November 2017 in Sedgebrook Social Club**

- Present:** Chairman G Preece, Vice Chairman C Wood, Cllr J Denton, Cllr C Warby and Mrs J Bratton (Clerk) with County Councillor Mark Whittington and one member of the public.
- 1 Chairman's Remarks** – the Chairman welcomed everyone to the meeting and requested an additional item to be added to the agenda to enable co-option of a Parish Councillor.
 - 2 Apologies for absence and reasons given** - Apologies were received from Cllr Gill Mahoney and District Councillor Hannah Westropp.
 - 3 To receive declarations of interest on any item on the Agenda under The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 of the Localism Act 2011.**
No declarations received.
 - 4 Notes of the last meeting held on 12 October 2017**
The notes of the last meeting, held 12 October, were approved and signed as being a true record.
 - 5 Co-option of Parish Councillor**
 - 5.1** The Parish Councillors unanimously agreed to co-opt Christine Warby onto the Parish Council. The Declaration of Acceptance of Office was completed. Cllr Warby was welcomed to the Parish Council.
Cllr Action: Cllr Warby to complete the Disclosure of Pecuniary Interests form and return to the Clerk.
Clerk Action: to arrange a Parish Council email address.
 - 6 Clerk's Report on Matters Outstanding not covered by the agenda** – the Clerk had attended a meeting at Pinchbeck on Data Protection/Freedom of Information and reported on the implications of the General Data Protection Regulations taking effect in May 2018. The Parish Council is required to be registered with the Information Commission Office. A Data Protection Officer will need to be employed. Lincs Association of Local Councils will be sending sample documents to aid complying with the legislation.
Clerk Action: to organise the registration.
 - 7 Correspondence**
 - 7.1** HSBC – changes to terms and conditions re Parish Council bank account.
 - 7.2** Lincs County Council sent contact details and useful information.
 - 7.3** South Lincolnshire Blind Society sent notices for display.
 - 7.4** Lincs Parent Carer Forum – notice received for display.
 - 7.5** HSBC regarding information required for bank mandate.
 - 7.6** The Pensions Regulator re increase in pension contributions.
 - 7.7** Notification of external auditor appointments for the 2017/18 financial year.
 - 7.8** LCC – Scrutiny Review – impact of the part night street lighting policy – feedback requested – this had been completed by Cllr Denton.

8 Public Forum

- 8.1** Allington Pre-School have folded and leftover funds are to be donated to another charity. Friends of the School wished that a sum of money is donated to Sedgebrook village for the benefit of children. The Parish Council is not a charity. Will look into possible purchase of play equipment with a plaque detailing donor displayed. See item (12.2).

9 Flooding – (Vice Chairman)

- 9.1** Items to report/update – nothing new to report.

10 Highways (Vice Chairman – 9.1/Cllr G Mahoney 9.2)

- 10.1 Update** - nothing new to report. – still waiting for the results of the safety study of the A52 due to be completed by the end of 2017.
- 10.2 Allington Road** – update on signs – Cllr Mahoney was compiling a map of suitable posts to erect passive signs.
Cllr Action: finalised map to send to Clerk.
Clerk Action: to send application form with map and cheque for £40 for the site survey to Lincolnshire Road Safety Partnership.

11 Planning (Vice Chairman)

- 11.1 Planning Application No: S17/0167 – Erection of boundary fencing, pillars and gates – 5 Abbey Lane, Sedgebrook** – planning permission had been granted with conditions – movement of gate/s towards the property.
- 11.2 Planning Application No: S17/2155 – Downtown Garden Centre, Old Great North Road, Great Gonerby – Designer Outlet Centre** – noted that a meeting is being arranged by Oldrids at Allington Village Hall on the 12 December at 7.30 pm. Concern raised over the implications of traffic together with lighting, glare and spillage of glare. Following a long discussion it was agreed that the Vice Chairman finalises the response to SKDC prior to the deadline of the 7 December.
Vice Chairman Action: forward response to Clerk.
Clerk Action: to send response to SKDC Planning prior to the deadline.

12 Recreation & Footpaths (The Chairman)

- 12.1 Tree – overhanging adjacent to the bench** – a request had been made from Arboretum Tree Services that work was required on the tree in the hedge and long field. The boundary of the field (with Sedgebrook Manor) is actually in the middle of the ditch as opposed to the hedge and the fence had not been erected by the Parish Council in the correct position some time ago.
Chairman Action: will be attending a meeting to discuss the matter.
Clerk Action: to put the item on the next Agenda.
- 12.2 Playground Equipment – further quotation for play equipment** – reported that the final quotation has now been received but all three quotations are not based on identical play equipment.
Chairman/Cllr Action: Chairman to liaise with Cllr Mahoney.
Discussion ensued on the actual position of the play equipment. Noted that the slide has many years of life left and there is one goal post situated at the nearest end of the football pitch. The children of the Whitehouse Nursery regularly walk round and use the play equipment.
Cllr Action: Cllr Warby to contact the owner of the Nursery to obtain their opinion.
- 12.3 Lock on the post at the entrance to the Recreation Field** – quotations still required.
Chairman Action: to obtain quotations.

- 12.4 Purchase of dog waste bin (with a lid)** – it was agreed to consider changing both the current waste bins to lidded bins at such time as they need replacing.
- 12.5 Tenders for Grass-cutting – next season 2018** – the Chairman will be approaching tenders from three companies for a two or three years contract from 2018.
- 12.6 Surfaces underneath the swings** – noted that, if the equipment is moved, the surface could revert from the rubber surfaces back to grass – mesh could then be placed underneath the equipment within the grass.
- 12.7 Wording to be changed on the notice in the recreation field** – the sign needs altering or completely renewing as it refers to the BT Public Phone for emergency use.
- 13 Lincolnshire County Council’s Fairer Funding Campaign** – to discuss motion to support Lincolnshire County Council to campaign for a fairer funding deal for Lincolnshire. The County Councillor stated that LCC’s priorities are care for elderly people and vulnerable children, then highways. The following motion was proposed by the Chairman and seconded by the Vice Chairman:

“When services are already stretched to breaking point Sedgebrook Parish Council strongly objects to the continued use of an unfair funding formula that sees Lincolnshire receiving far less funding than most other councils.

We believe that it is concerning that, based on the current number of homes in the county, if Lincolnshire was funded at the average core spending power of the Shire areas we would receive an additional £57M per year. If we were funded at the average core spending power of the Metropolitan areas that would bring an additional £87M per year and the London areas a staggering £141M per year.”

The Parish Council adopted the following actions:

- (a) *Sedgebrook Parish Council write to Lincolnshire County Council expressing support for their Fairer Funding Campaign.*
- (b) *The Parish Council to write to our member of parliament expressing our deep concerns about the continued use of an unfair funding formula in Lincolnshire. This is done with the expectation that, along with all other Lincolnshire MPs, she will ensure that these concerns are strongly voiced in London and that a suitable resolution is found.*

Clerk Action: to write to both LCC and the MP.

- 14 BT Phone Kiosk – update on paint supply** – reported unable to share supply of paint for the kiosk due to be repainted in the Spring.
Councillor Action: Cllr Denton to source supply of paint with the correct British Standards number.
- 15 Finance (The Clerk)**
- 15.1 Discuss and agree Budget and Precept for year ending 31 March 2019** – decided to discuss precept and budget at the next meeting when there should be full attendance of Parish Councillors.
Clerk Action: to put item on the next meeting’s agenda.
- 15.2 Verification of bank statements/bank reconciliations** – bank statement and reconciliation was verified and signed by Cllr Denton.
- 15.3 HSBC – Parish Council Bank Account – additional signatories required** – update on completion of mandate – the bank mandate is now completed.

15.4 Payment – Community Cleaner – payment to the 30 November 2017 was resolved. From the 6 November, the Community Cleaner’s wages were increased in line with the living wage increase.

Clerk Action: to write to the Community Cleaner.

15.5 Payment – Parish Clerk – it was resolved to pay the Clerk up to 31 October 2017.

15.6 P E Hempstead & Sons – grass cutting for October 2017 – payment was resolved.

15.7 Payment – Parish Clerk – stamps – the payment was resolved.

16 Items to be discussed at the next meeting:

16.1 Recreation Field – Samantha Smith – (Senior Rural Office of Community Facilities from Community Lincs – offered support and advice

17 Date of the next Meeting:

Thursday 11 January 2017

The meeting was closed by the Chairman at 9.40 pm.