

**Minutes of Sedgebrook Parish Council Meeting
held at 8.00 pm on Thursday 12 October 2017 in Sedgebrook Social Club**

Present: Chairman G Preece, Vice Chairman C Wood, Cllr J Denton, Cllr G Mahoney and Mrs J Bratton (Clerk) with County Councillor Mark Whittington and two members of the public.

- 1 Chairman's Remarks** – the Chairman welcomed everyone to the meeting.
- 2 Apologies for absence and reasons given** - Apologies were received from District Councillor Pamela Bosworth.
- 3 To receive declarations of interest on any item on the Agenda under The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 of the Localism Act 2011.**
No declarations received.
- 4 Notes of the last meeting held on 7 September 2017**
Item 15.2, page 26/2017 - it was noted that the Parish Council were unable to co-opt Helen Drew-Bradley onto the Parish Council as she will not be on the Electoral Roll until the 1 December 2017. With this amendment, the notes of the last meeting, held 7 September, were approved and signed as being a true record.
- 5 Clerk's Report on Matters Outstanding not covered by the agenda** – none.
- 6 Correspondence**
 - 6.1** Allington News October/November issue.
 - 6.2** HSBC – regarding documents required before updating the mandate.
 - 6.3** SKDC detailed payment of grant towards the provision of Community Cleaner for the village.
 - 6.4** LALC – annual membership contribution increase for 2018/19 – two proposals of increasing the membership subscription by 5p or 6p per electorate will be resolved at the AGM to be held on the 17 October at Cranwell Village Hall. No one was available to attend from Sedgebrook Parish Council.
- 7 Public Forum**
 - 7.1** It was reported that a drone had been flying over the playing field three or four times – further information to be obtained.
 - 7.2** Visit to Meeting by Diane Hansen, Head of Engagement and Inclusion at South West Lincolnshire Clinical Commissioning Group - the five-year Sustainability and Transformation Plan was discussed with NHS's commitment to improving health and care services in Lincolnshire for the future and how this will be done.
- 8 Flooding – (Vice Chairman)**
 - 8.1** Items to report/update – nothing further to report.
- 9 Highways (Vice Chairman – 9.1/Cllr G Mahoney 9.2)**
 - 9.1 Update** - Highways England – (Area 7) were completing a safety study of the A52 from Bingham including the School Lane junction at Sedgebrook. This should be completed by the end of 2017. Highways confirmed that they would not be gritting Allington Road. Work required on Woolsthorpe Lane.

- 9.2 Allington Road Pothole** – had been reported to Highways.
- 9.3 Allington Road Speed Survey** - It was resolved to pay £40 for the survey and to organise static passive signs and wheelie bin stickers for Allington Road..
Councillor Action: Cllr Mahoney to contact John Wise (Lincolnshire Road Safety Partnership) to request recommendations on site location of passive signs. To contact the Clerk to organise payment and completion of application form.
Councillor Action: Cllr Mahoney to contact Lincolnshire County Council regarding the possible repositioning of the 30 mph sign in Allington Road.
- 9.4 Impact of traffic flowing through Sedgebrook/Allington from proposed new retail village at Downtown** – it was noted that until a planning application and a transport assessment has been completed, nothing can be discussed due to the uncertainty of the situation. The County Councillor explained that the Buckminster land designer village is an integral part of the plans for the by-pass.
- 10 Planning (Vice Chairman)**
- 10.1 Planning Application No: S17/0167 – Erection of boundary fencing, pillars and gates – 5 Abbey Lane, Sedgebrook** – following clarity of the proposals from the Planning Department, the Parish Council had no objections.
- 10.2 Decisions of Planning Applications S17/1484/FULL (to vary condition 31 of approved plans) and S17/1485/Listed building Consent (to vary condition 20 of approved plans) – Chestnut Farm Barns, Village Street** – permissions for both of the planning applications were granted subject to conditions being complied with.
- 11 Recreation & Footpaths (The Chairman)**
- 11.1 Playground Equipment visits from companies giving suggestions regarding play equipment**
Cllr Mahoney had obtained quotations for play equipment. A third quotation was required before any decision can be made.
- 11.2 Lock on the post at the entrance to the Recreation Field** – very difficult to unlock the post - it is only necessary to unlock the post if there is any work required to be done on the trees and also work on the play equipment.
Chairman Action: to obtain a further quotation.
- 12 Results of Best Kept Village and Small Town Competition 2017** - the Parish Councillors were pleased that Sedgebrook village went through to the second round of the competition.
- 13 Lincolnshire County Council’s Fairer Funding Campaign** – discussion was held on support for Lincolnshire County Council to campaign for a fairer funding deal for our area – need to contact MP.
Clerk Action: put the item on the agenda for the next meeting.
- 14 BT Phone Box – update** - Simon Denton will be able to paint the kiosk in the spring. The Chairman has contacted another Parish Council who are also painting their kiosk. It may be feasible to split the cost of their paint.

15 Vacancies for Parish Councillors –

15.1 The Parish Council now has three vacancies.

Clerk Action: to add co-option of Helen Drew-Bradley onto the agenda of January 2018's meeting.

16 Finance (The Clerk)

16.1 Quarter End Report for YE 30 September 2017 – the figures were circulated to the Parish Councillors prior to the meeting. It was resolved that the Clerk will draft out a budget for 2018 – this to be put on the agenda of the next meeting.

Councillors Action: to send any items to be included in the budget to the Clerk.

16.2 Verification of bank statements/bank reconciliations – bank statements and reconciliations were verified and signed by Cllr Denton.

16.3 HSBC – Parish Council Bank Account – additional signatories required – update on completion of mandate – Vice Chairman to visit HSBC to complete the formalities.

16.4 Payment – HMRC for PAYE quarter ending 30 September 2017 was resolved.

16.5 Payments – Community Cleaner – payments to the 31 October 2017 were resolved.

16.6 Payments – Parish Clerk – it was resolved to pay the Clerk up to 30 September 2017.

16.7 P E Hempstead & Sons – grass cutting for September 2017 – payment was resolved.

17 Items to be discussed at the next meeting:

17.1 Discuss motion for Lincolnshire County Council.

17.2 Purchase of dog waste bin with a lid.

17.3 Agree precept for 2018/2019.

18 Date of the next Meeting:

Thursday 23 November 2017

The meeting was closed by the Chairman at 10.15 pm.