

**Minutes of Sedgebrook Parish Council Meeting  
held at 8.00 pm on Thursday 1 June 2017 in Sedgebrook Social Club**

**Present:** Chairman Preece, Vice Chairman C Wood, Cllr M Bowyer, and Mrs J Bratton (Clerk).

- 1 Chairman's Remarks** – none.
- 2 Apologies for absence and reasons given** - Apologies were received from Councillors J Denton and G Mahoney and the reasons were accepted.
- 3 To receive declarations of interest on any item on the Agenda under The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 of the Localism Act 2011.**  
No declarations received.
- 4 Notes of the last meeting held on 18 May 2017**  
The notes of the last meeting, held 18 May 2017, were approved and signed as being a true record.
- 5 Clerk's Report on Matters Outstanding not covered by the agenda** – none.
- 6 Correspondence**
  - 6.1 Allington News – June/July 2017 edition.
  - 6.2 Fly the Red Ensign for Merchant Navy Day on the 3 September 2017.
- 7 Public Forum** – none.
- 8 Flooding**
  - 8.1 Sand bags – update on delivery**  
As the current supply of hessian bags have all rotted it was agreed the Parish Council request 100 replacement bags as opposed to ordering both sand and bags.  
**Clerk Action:** to contact Ann McNeish to order the bags. Clerk to reply to email from Emergency Planning Officer regarding benefits of supply of sand and bags to Sedgebrook.
- 9 Welcome Pack**  
The Chairman had put together some useful information for new residents to the village. This was welcomed by the Parish Councillors.  
**Chairman Action:** to add into the information requesting the new resident's email address if the resident wishes to be included in the "village email."
- 10 Highways (Cllr Clive Wood)**
  - 10.1,2 & 3 – Woolsthorpe Lane, A52 and Allington Road**  
The County Councillor has organised a meeting with Rowan Smith, Highways Manager at 10 am on the 6<sup>th</sup> July and every 6 – 8 weeks thereafter to get regular updates on Highways matters. The items in Cllr Wood's report will be discussed at the meeting and the County Councillor will obtain some feedback for the next meeting on the 20 July.  
**Vice Chairman Action:** to liaise with the County Councillor to arrange a meeting.

Cllr Bowyer detailed the lack of vision towards Barrowby when driving out of School Lane and onto the A52. Highways England will shortly be completing their “safety cut” of the verges.

Cllr Bowyer also mentioned the problems with vision towards Bottesford with two mobile homes parked in front of the old Bistro. The Police had been contacted and the local Police Constable will be looking into the issue to see if it is dangerous and, if so, take appropriate action.

The Vice Chairman mentioned the hedge/paddock fence is now overgrown which has added to the problem.

**Councillor Action:** Cllr Bowyer to chase the matter up and if there are any issues with the grass cutting not being done, to contact the County Councillor direct.

10.4 **30 mph signs – update on proposed survey (Cllr G Mahoney)**

After discussion, it was agreed Cllr Mahoney to contact John Wise from Lincolnshire Road Safety Partnership and inform him exactly what she is looking for and to ask Mr Wise to copy the County Councillor in with any correspondence.

**County Councillor Action:** to organise the speed survey which should be completed within six weeks (before the school holidays).

**Councillor Action:** Cllr Mahoney to email John Wise.

10.5 **Warning Signs on A52 – “Bends Ahead”** – noted the two warning signs were still on the A52 but were now covered in grass and it was suggested either the signs be removed altogether or be put up permanently.

**Vice Chairman Action:** to contact Highways England on the matter.

**11 Planning (Cllr M Bowyer)**

11.1 **Planning Application No: S17/0359** – decision – the planning permission had now been approved.

11.2 **Chestnut Farm, Village Street** - Barn Conversion to Bungalows – concern raised about a very narrow pathway being put in between a wattle fence and wire developer’s fence. The Vice Chairman commented that the standard width for a pathway is 2 metres (to allow a double buggy to get through) but this could be reduced to 1.2 metres. Unless the pathway was part of planning permission then there is no right to put the pathway in.

**12 Recreation & Footpaths (The Chairman)**

12.1 **Playground Equipment update on application for grant and precept application** – The Chairman had organised for two play equipment companies to visit the recreation field within the next three weeks to obtain some ideas for the equipment.

12.2 **Risk Assessment – Community Cleaner** – the Chairman had put together a Risk Assessment for litter picking.

**Chairman Action:** to send a copy to the Parish Councillors.

**13 Adoption of BT Phone Box – how to utilise kiosk**

13.1 **Update on survey** – the survey had been organised but, to date, nobody had completed the survey. The Chairman had send details via the “village email” and the Clerk had uploaded details to the website.

**Chairman Action:** to check on the situation regarding the “village email.”

13.2 **Information on paint colour and suppliers for kiosk** – the Clerk had obtained details of suppliers of paint and the paint colour reference number.

**14 Finance (The Clerk)**

14.1 **HSBC – update on change of signatories on HSBC Bank Account** – a new mandate needed to be completed. It was agreed to arrange for four signatories on the bank account namely:-

Chairman Gwynfor Preece (currently a signatory), Jane Bratton (Clerk – currently a signatory), Vice Chairman Clive Wood (new signatory) and Councillor Jane Denton (new signatory).

**Clerk Action:** form to be completed at the next meeting.

- 14.2. Payment – Community Cleaner – payment to the 30 June 2017 was agreed.
- 14.3 Payments – Parish Clerk – it was agreed to pay the Clerk up to 31 May 2017.
- 14.4 Payment – Parish Clerk – it was agreed to reimburse - £23.56 for postage/stamps.

**15 Items to be discussed at the next meeting:** no further additional items.

16 To resolve whether to exclude the public and press for consideration of the following confidential staffing matter. The Parish Council agreed to exclude the public to consider item and the County Councillor left the meeting.

17 Clerk’s salary to be discussed – details to be minuted separately.

**18 Date of the next Meeting:**

Thursday 20 July 2017

The meeting was closed by the Chairman at 8.55 pm.