

**Minutes of Sedgebrook Parish Council Meeting  
held at 8.00 pm on Thursday 30 March 2017 in Sedgebrook Social Club**

**Present:** Chairman Preece, Vice Chairman M Bowyer, Cllr J Denton, Cllr A McNeish, Cllr C Wood, Cllr G Mahoney, and Mrs J Bratton (Clerk) and one member of the public.

- 1 Chairman's Remarks** – none.
- 2 Apologies for absence and reasons given** - Apologies were received from County Councillor Paul Wood, District Councillors H Westropp and P Bosworth.
- 3 To receive declarations of interest on any item on the Agenda under The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 of the Localism Act 2011.**  
No declarations received.
- 4 Notes of the last meeting held on 16 February 2017**  
The notes of the last meeting, held 16 February 2017, were approved and signed as being a true record.
- 5 Clerk's Report on Matters Outstanding not covered by the agenda** – no items.
- 6 Correspondence**
  - 6.1 LCC notification of Sedgebrook Road closing on the 24 April 2017.
  - 6.2 SKDC Notices of Election for Lincolnshire County Council Elections on the 4 May 2017.
  - 6.3 Grant Thornton (External Auditors) sent the Annual Return to be completed for the year ending 31 March 2017.
- 7 Public Forum** – no items.
- 8 Emergency Planning (Cllr McNeish) – storage of emergency equipment**
  - 8.1 Nothing further to report.
- 9 Flooding (Cllr A McNeish/Cllr G Mahoney (9.2))**
  - 9.1 **Railway Bridge on Allington Road** – update on recent flooding issues – Cllr McNeish had nothing additional to report.
  - 9.2 **Allington Road (Cllr G Mahoney)** – update on flooding of small drain – the fault has been reported to Highways and will be prioritised.
  - 9.3 **Village Street Corner** – recent flooding issues – the matter has been reported and will be prioritised.
- 10 Highways (Cllr Clive Wood)**
  - 10.1 **Potholes** – update  
**Councillor Action:** Cllr Wood to follow up.
  - 10.2 **Denton Road** – signing and lining – waiting for an update.  
**Councillor Action:** Cllr Wood to chase a response.
  - 10.3 **A52 Barrowby Forecourt** – restricted views when joining the A52 – Static Caravan (Vice Chairman) – SKDC have been contacted and is being dealt with by their Enforcement Department.
  - 10.4 **Speed of Traffic** – from the A52 on Village Street to the railway bridge on Allington Road – mobile speed units/speed signs – Cllr Mahoney had received a reply from Ian Swallow of the

Road Safety Partnership. Passive signs/Battery signs to be moved on a six-weekly basis. Battery signs cost £2000. The Police are currently offering 6 free passive signs. It was agreed that the Parish Council need to assess how many posts there are available to display the signs.  
**Councillor Action:** Cllr Mahoney to report back to the next meeting.

- 10.5 **A52 Junction at School Lane with the A52** – visibility at junction meets current standards?  
**Councillor Action:** Cllr Wood to chase results from Highways England’s route review.
- 10.6 **Junction A52 Woolsthorpe Lane** – access in and out – update on surface breaking up – it was noted that Highways England were aware of the situation. It was also noted from the Denton junction and School Lane, through to Village Street to the A1 Bridge the entire surface is failing.
- 10.7 **Sedgebrook village signs** – Allington Road sign has further dislodged – the issue has been reported.
- 10.8 **Allington Road** – Ice Warning sign  
**Councillor Action:** Cllr Wood to contact Highways.
- 10.9 **30 mph Signs** – Village Signs (Cllr G Mahoney) – see item 10.4.
- 10.10 **30 mph stickers for rubbish bins** (Chairman) – the Chairman had looked into the issue – the signs were £10 per pack. Noted that you would have to be careful not to leave the bins out longer than they should be in order to display the signs.

## **11 Planning (Vice Chairman)**

- 11.1 **Planning Application No: S17/0167** – Erection of boundary fence, pillars and gates at 5 Abbey Lane – update – planning permission was refused. Noted that the fence had been taken down. Highways will not allow any building beyond their boundary. The existing brick pillars/gates/fencing and part of the hedge may have to be moved.
- 11.2 **Planning Application No: S17/0076** – erection of single storey front and rear extensions to dwelling – Church View – planning permission had been accepted with conditions.
- 11.3 **Planning Application No: S17/0073** – New detached dwelling house with garage – land adjacent to Parkwell House, Allington Road – planning permission had been refused.
- 11.4 **Planning Application Nos: S17/0520/21** – Variation of conditions 31 (approved plans S14/1039) and condition 20 (approved plans S14/1040) – involving elevational changes - Chestnut Farm, Village Street – no comments to be made to SKDC.
- 11.5 **Planning Application No S17/0507** – Variation of Condition S14/1039 – change to location of front boundary – Chestnut Farm, Village Street – proposed moving boundary to encompass a pathway – no comments to be made to SKDC.
- 11.6 **Planning Application No: S16/2309** – Amended information – erection of agricultural anaerobic digestion system and associated landscaping – concern raised about the driveway position and visibility.  
**Vice Chairman Action:** to look into the matter.

## **12 Recreation & Footpaths (The Chairman)**

- 12.1 **Playground Equipment update on application for grant and precept application** – Email received from SKDC – require three quotations for all of the equipment by the end of March. The Parish Council were informed it was highly unlikely we would obtain a grant – the precept should cover what is planned.  
**Chairman Action:** to keep working on the issue.
- 12.2i **Whattons Close** – The Green – an un-named resident of Whattons Close had contacted the Parish Council concerning ball games being played in the area. There had been a “No Ball Games Sign” on number 13’s fence a few years ago and the sign has since disappeared. The area is a public open space for the enjoyment of all and the daffodils are alright. The Parish Council has no jurisdiction over the area and the Parish Council are unable to put a sign up.  
**Clerk Action:** to write to the parishioner referring him/her direct to SKDC.

- 12.ii **Whattons Close** – The Green – Newsletter – the Parish Council will look into a “pack for new residents.”
- 12.3 **Best Kept Village and Small Towns Competition 2017** – agreed to enter the competition.  
**Chairman Action:** to look at the form to see what needs completing.
- 12.4 **Dog Fouling** – situation becoming a problem again.  
**Clerk Action:** to contact the SKDC’s Enforcement Ranger.
- 12.5 **Open Space, Sports and Recreational Facilities Survey 2017** – SKDC require completion for their new Local Plan 2011-2036  
**Chairman Action:** to look at the remainder of the form to be completed and inform Clerk.
- 13 Annual Parish Meeting – Thursday 11 May 2016** – update – the new MP will be attending the AGM and all advertising/leaflets had been organised. It was agreed to request short reports from those organisations attending to be read out at the start of meeting so that the remainder of the evening can be a “social” event.  
**Chairman Action:** to contact Mrs S Wade concerning amounts of cheese/wine required.  
**Clerk Action:** request the written reports.
- 14 Adoption of the Public Payphone Kiosk – Contract to be agreed and signed.**  
The Parish Council agreed to adopt the kiosk and the Chairman signed the contract.  
**Clerk Action:** to send return the signed documents.
- 15 Finance (The Clerk/Chairman (14.1))**
- 15.1 **Purchase of Laptop (Chairman)** – it was agreed to go ahead with the purchase of a Lenovo laptop which, including internet security, would be £18 over the £391 transparency grant received.
- 15.2 **Verification of bank reconciliation** – bank reconciliations to be reconciled at the next meeting.
- 15.3 **Automatic Enrolment** – update – document to be completed following the staging date (1 April 2017).  
**Clerk Action:** to complete Declaration of Compliance.
- 15.4 **Review Risk Assessment** – copies circulated accepted by the Parish Council.
- 15.5 **Review of Standing Orders** – circulated and approved by the Parish Council.
- 15.6 **Review of Financial Regulations** – circulated and, again, approved by the Parish Council.
- 15.7 **Review of Asset Register** – the Parish Councillors approved the Register.
- 15.8 **Payments** – Community Cleaner – payments to the 31 March 2017 were agreed.
- 15.9 **Payments** – Parish Clerk – it was agreed to pay the Clerk up to 28 February 2017.
- 15.10 **Payment** – HMRC for PAYE – this was agreed.
- 15.11 **Payment** – Parish Clerk – it was agreed to reimburse - £6.60 for stamps.
- 15.12 **Payment** – LALC - £8 for Councillor Training Day.
- 15.13 **Payment** – LALC - £65 for Annual Training Scheme.
- 15.14 **Payment** – BT Payphones for kiosk – it was agreed to pay £1 for the adoption.
- 15.15 **Payment** – LALC – the annual subscription of £136.93 was agreed for 2017/18.
- 16 Items to be discussed at the next meeting:**
- 16.1 Areas in the village where litter should be picked up.
- 16.2 Playground Equipment.
- 16.3 Proposed positions of passive 30 mph signs.

**17 Date of the next Meetings:**

Thursday 11 May 2017 for the Annual Parish Meeting  
Thursday 18 May 2017 for the Annual Parish Council Meeting

The meeting was closed by the Chairman at 9.25 pm.