

**Minutes of Sedgebrook Parish Council Meeting  
held at 8.00 pm on Thursday 16 February 2017 in Sedgebrook Social Club**

**Present:** Chairman Preece, Vice Chairman M Bowyer, Cllr J Denton, Cllr A McNeish, Cllr C Wood, Cllr G Mahoney, and Mrs J Bratton (Clerk) with County Councillor Paul Wood and two members of the public.

**1 Chairman's Remarks** – none.

**2 Apologies for absence and reasons given** - Apologies were received from District Councillors H Westropp and P Bosworth.

**3 To receive declarations of interest on any item on the Agenda under The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 of the Localism Act 2011.**  
No declarations received.

**4 Notes of the last meeting held on 5 January 2017**

The notes of the last meeting, held 5 January 2017, were approved and signed as being a true record.

**5 Clerk's Report on Matters Outstanding not covered by the agenda** – two street lamps on Bowman's Way were not working and were reported to Lincolnshire County Council.

**6 Correspondence**

6.1 Allington News copy for February/March 2017 received.

6.2 Lincolnshire County Council with details of The Future Operating Model for Highways with new email address and fault reporting online.

6.3 SKDC – notification of planning applications Nos S17/0073 and S17/0076.

**7 Public Forum**

7.1 **Bus Service** – a member of the public enquired if the bus service would continue running for the next twelve months. It was agreed, whilst the bus was running, not to pursue the matter.

7.2 It was reported an amount of leaves had been left on both the footpath in front of the church and in front of the wall in Church Lane.

**Clerk Action:** to report the matter to SKDC.

7.3 On entering the village from the A52 into School Lane, it was reported by a parishioner that the two grass verges were an eyesore. Highways England were responsible for cutting the verges – normally cut twice a year and the Parish Council also request additional cuts. Grass verges in Village Street were mentioned. Normally residents cut the grass themselves although the verges are owned by Highways.

7.4 A suggestion made to put 30 mph stickers on bins to help cut the speed of traffic on School Lane. These have to be purchased and the cost would have to be passed onto parishioners.

**Chairman Action:** The Chairman to look into the matter.

7.5 **County Councillor Report** – The County Council will be setting their budget/Council Tax at their Executive Budget Meeting on the 24 February. Proposed £900M budget with proposed increase in Council Tax of 3.95%. The County Council proposed taking £26M out of reserves which will not be sustainable in the future. Will be holding a general vote on changing to a “unitary” authority whereby the county would have no authority over services. Mark Heaton is now responsible for Surfacing and Patching and Rowan Smith is the Local Highways Manager for the whole of North and South Kesteven.

## **8 Emergency Planning (Cllr McNeish) – storage of emergency equipment**

8.1 No further information received.

## **9 Flooding (Cllr C Wood/Cllr McNeish)**

9.1 **Brook at Bowman’s Way – responsibilities for clearing out The Brook** – the watercourses in the village are riparian owned with the Environmental Agency managing Foston Beck downstream of the Village Road bridge. The Internal Drainage Board Enforcement Officer has inspected the Beck through the village and reported they are generally in a good condition and no action is warranted at present. The overgrown vegetation could potentially restrict flood flows and cleaning the stretch downstream of the A52 Willow Bridge is not recommended.

9.2 **Allington Road** – Cllr Mahoney reported that since Highways had fitted a new small drain on Allington Road, it now floods in heavy downpours.

**Councillor Action:** Cllr Mahoney to contact Highways direct about the issue.

9.3 **Village Street Corner** – it was noted that water was left standing following heavy rainfall on the 15 February.

9.4 **Railway Bridge on Allington Road** – water badly swollen on the 15<sup>th</sup> February – Cllr McNeish had contacted Environmental Agency. After contacting the Police, they placed signs up and a tanker was currently at the area. The Vice Chairman stated that the drain underneath the bridge was full of rubbish and the ditches were full – blocked with rubbish from the hedges.

9.5 No flooding at all on the Village Green.

## **10 Highways (Cllr Clive Wood)**

There has been staff reorganisation in Highways (see item 6.2). The Parish Council have been struggling in receiving information from Highways.

10.1 **Potholes** – Work still required on Woolsthorpe Lane outside the contractors’ barn – the County Councillor had mentioned the problems at the Highways Meeting and they will be looking into the issue. Both verges badly need attention and there is a now large pothole in the centre - putting down gravel is not a long-term solution but seems to be the current policy.

10.2 **Denton Road** – signing and lining – waiting for an update.

10.3 **A52 Barrowby Forecourt** – (see item 10.5).

10.4 **Speed of Traffic** – from the A52 on Village Street to the railway bridge on Allington Road – Cllr Wood had contacted LCC/Speed Partnership regarding issue of signs – response still awaited.

10.5 **A52 Junction at School Lane with the A52** – visibility at junction meets current standards? Visibility is still an issue due to caravans being parked in front of the old Bistro. Cllr Wood still awaiting results from Highways England’s route review.

10.6 **Junction A52 Woolsthorpe Lane** –Highways England have made a small tarmac repair to the middle of the A52

10.7 **Sedgebrook village signs** – Allington Road sign dislodged – replacement signs?

**Clerk Action:** to put on the agenda of the next meeting.

10.8 **Allington Road – Ice Warning** – Cllr Wood has had no response from Highways but noted that there is a temporary “ice” sign on the route.

**Cllr CW Action:** To chase Highways.

10.9 **30 mph Signs – Allington Road** - Cllr Mahoney passed a cheque for £150 which was raised from the Welby Arms Quiz which is to be ring-fenced towards a sign. The County Council were assessing the stretch of road. The Road Safety Partnership provide moveable speed signs (costing approximately £2000) which need to be re-positioned every 2 weeks – this could

cause a maintenance issue for the Parish Council. Co-operation required from the Highways Authority. Cllr G Mahoney to take this project on.

## **11 Planning (Vice Chairman)**

- 11.1 **Planning Application No: S17/0167** – Erection of boundary fence, pillars and gates at 5 Abbey Lane – the householder was informed that the planning application had to be validated. SKDC Planning were currently investigating the issue.
- 11.2 **Planning Application No: S17/0076** – Church View, Village Street - Erection of single storey front and side extensions to dwelling- no representations to be made to SKDC.
- 11.3 **Planning Application No: S17/0073** – Land adjacent Parkwell House, Allington Road – New detached dwelling house with garage – no representations to be made to SKDC.
- 11.4 **Planning Application No: S16/1873** – Change of roof material – St Lawrence Church  
Following discussions on the change of material for the church roof it was agreed that the application be taken to the full Planning Committee.  
**Clerk Action:** to email District Councillors P Bosworth and H Westropp.

## **12 Recreation & Footpaths (The Chairman)**

- 12.1 **Playground Equipment update on application for grant and precept application** – the grant application had been applied for and we will know if the application has been successful by mid-March. The net Precept applied for was £8554 - this includes the additional £3000 to be ring-fenced for the play equipment project. The Chairman will be giving a presentation to the Annual Parish Meeting with suggestions of different types of equipment before the Parish Council goes ahead. It depends on whether all the equipment is taken out at once or this is completed gradually each year.
- 12.2 **Grass cutting tender invitations** – the tender for the grass cutting has been put to the Social Club and it had been agreed to keep with the current contractor, P E Hempstead & Sons.
- 12.3 **Spring Campaign** – areas for concern from 2016 feedback Best Kept Villages and Small Towns Competition – namely in front of the Social Club and the A52 Old Bistro area.

## **13 Adoption of Policies**

- 13.1 **Child Protection Policy – policy to agree and adopt**
- 13.2 **Equality & Diversity Policy – policy to agree and adopt**  
Both policies were agreed and signed by the Chairman and Clerk.  
**Clerk Action:** to circulate both policies and upload to the website.

- 14 **Campaign for the Protection of Rural England – Branch Campaigning Priorities for next 3 years** – ideas to submit  
**Councillors Action:** to send ideas to Cllr C Wood who will forward suggestions on.

## **15 BT Public Payphone – update – nothing further to report.**

- 16 **Annual Parish Meeting – Thursday 11 May 2017** – the clerk had invited village organisations to the meeting. The new MP had been invited. Leaflet to be circulated via the Allington News.  
**Chairman Action:** to speak with Mrs S Wade concerning cheese/wine required, circulate leaflet via the village email. Note event on Sedgebrook Facebook page.  
**Clerk Action:** to put notices on the boards, website etc. Send invite to County Councillor P Wood.

## **17 Finance (The Clerk)**

- 17.1 **Quarter ending 31 December 2016 – Reports** – had been circulated.

- 17.2 **Verification of bank reconciliation** – Cllr Denton verified the bank reconciliations and latest bank statements for the 5 January & 5 February 2017.
- 17.3 **Automatic Enrolment** – update on compliance - the Clerk had organised letters for the employees of the Parish Council. £10 was the minimum amount for an employee to contribute to the NEST Pension Scheme for the Parish Council.  
**Chairman Action:** to deliver letters to Community Cleaner.
- 17.4 **Review Risk Assessment** – copies circulated and will be put on next month’s agenda.
- 17.5 **Review of Standing Orders** – circulated – waiting for recommended changes from NALC. To be added to next agenda.
- 17.6 **Review of Financial Regulations** – circulated and, again, to be added to next month’s agenda in case NALC recommend any alterations.
- 17.7 **Review of Asset Register** – amended and circulated – to be put on the next meeting’s agenda.
- 17.8 **Payments** – Community Cleaner – payments for the 28 February 2017 and 31 January 2017 were agreed.
- 17.9 **Payment** – Parish Clerk – it was agreed to pay the Clerk up to 31 January 2017.
- 17.10 **Payment** – Viking Stationery – it was agreed to pay £47.82.

**18 Items to be discussed at the next meeting:**

- 18.1 Update on village signs (Cllr Mahoney)
- 18.2 Update on drain on Allington Road (Cllr Mahoney)
- 18.3 Purchase of laptop (Chairman)

**19 Date of the next Parish Council Meeting:**

**Thursday 30 March 2017**

The meeting was closed by the Chairman at 9.40 pm.