

**Minutes of Sedgebrook Parish Council Meeting  
held at 8.00 pm on Thursday 5 January 2017 in Sedgebrook Social Club**

**Present:** Chairman Preece, Vice Chairman M Bowyer, Cllr J Denton, Cllr C Wood, Cllr G Mahoney, and Mrs J Bratton (Clerk) with three members of the public.

- 1 **Chairman's Remarks** – the Chairman opened the meeting advising the Parish Council that enough funds had been raised for the Christmas tree without the need for the Parish Council to contribute.
- 2 **Apologies for absence and reasons given** – Apologies and reasons for absence from Cllr A McNeish and County Councillor Paul Wood were accepted by the Parish Council. District Councillor Westropp sent in her apologies following the meeting.
- 3 **To receive declarations of interest on any item on the Agenda under The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 of the Localism Act 2011.** No declarations received.
- 4 **Notes of the last meeting held on 24 November 2016**  
The notes of the last meeting, held 24 November 2016, were approved and signed as being a true record.
- 5 **Clerk's Report on Matters Outstanding not covered by the agenda** – No items.
- 6 **Correspondence**
  - 6.1 Allington News copy for December 2016/January 2017 received.
  - 6.2 LCC wrote re Self-help and Mutual Aid in times of Severe Winter Weather (Snow).
  - 6.3 LCC sent details of Temporary Road Closures – School Lane – closed 30.1.17 to 3.2.17.
  - 6.4 LALC sent payment of £391.65 from the transparency funds to enable our PC to be more compliant with the Transparency Code.
  - 6.5 Advance notice of Lincolnshire Best Kept Village Competition for 2017.
- 7 **Public Forum**
  - 7.1 **Christmas Tree** – new lights for the Christmas Tree will be required next year.
  - 7.2 **Gritting of Allington Road/Grit Bins** – if the A52 is closed there is no gritted road through as Casthorpe Road is not gritted and you cannot gain access via Barrowby. No grit bins supplied. Previously suggested if there was no hedge on Allington Road it would make a difference but, as there is no hedge on Denton Lane, this has been proved otherwise as it leads to black ice. A possible community scheme could be looked into – the PC would have to consider insurance etc.
  - 7.3 **Playground Equipment** – proceeds from a Barn Dance could be put towards the play equipment. The Parish Council to inform Mrs Wade when decisions on the equipment have been finalised.
  - 7.4 **Finance** – Discuss and agree Budget and Precept for year ending 31 March 2018 - it was agreed to bring item 18.1 forward.  
Cllr Wood had received 13 responses from the online survey and further email responses were received. The consensus was to agree to renew the play equipment rather than repair. The additional precept for the play equipment to be “ring-fenced” and to start the project this spring to make an immediate visual impact. A grant to be applied for from SKDC. If the purchase of equipment was staggered there would be no need to replace all of the equipment at the same

time in 10 to 15 years. Children to be surveyed as to the type of equipment they would use. (Mrs Warby volunteered to deliver any survey to the children). Fitness equipment to be considered for adults in order to broaden the usage. The entrance of the play area to be looked at to make it safer and attractive. Disabled access to be considered. Chairman will display available play equipment at the Annual Parish Meeting.

Discussion on raising the precept by an average of £22 per household to raise an additional £3000 per year over 5 years. Majority view of villagers who responded to the survey stated that the Parish Council were justified in what it intended to do. Consideration required for the increase in grass cutting and general expenses. Final date for application of the precept is the 20 January 2017.

**Clerk/Chairman Action:** to finalise details and send application off.

## **8 Emergency Planning (Cllr McNeish) – storage of emergency equipment**

8.1 No further information received.

## **9 Flooding (Cllr C Wood)**

### **9.1 Brook at Bowman's Way – responsibilities for clearing out The Brook**

Cllr C Wood had contacted LCC but is waiting for further information.

## **10 Highways (Cllr Clive Wood)**

10.1 **Potholes** – Highways contacted and work still required on Woolsthorpe Lane.

10.2 **Denton Road** – signing and lining – further action required – matter still on-going.

10.3 **A52 Barrowby Forecourt** – restricted views when joining the A52 – Car Sales (Vice Chairman) – further investigations ongoing.

10.4 **Speed of Traffic** – from the A52 on Village Street to the railway bridge on Allington Road – Cllr Wood had contacted LCC/Speed Partnership regarding issue of signs – response still awaited. Cllr Mahoney reported £150 will be donated to both Allington and Sedgebrook Parish Councils which was raised from the Welby Arms Quiz to put towards a sign.

10.5 **A52 Junction at School Lane with the A52** – visibility at junction meets current standards? Visibility is becoming an issue due to the caravan sales. Highways England are undertaking a study from Bingham to Barrowby – first stage of works completed and currently waiting for funding availability for the next stage.

10.6 **Junction A52 Woolsthorpe Lane** – access in and out. Highways England have also been informed of the surface breaking up in the middle of the A52 – response awaited from Highways England.

10.7 **Junctions of Allington Road and School Lane with the A52** – signs erected (see item 11.1 regarding planning permission). Other advertising signs had been put up (regarding Woolsthorpe) which were causing a hazard and were taken down.

10.8 It was noted that Mark Heaton (Area Highways Manager, Lincolnshire County Council) is moving on from his current position.

10.9 **Proposed Road Closure of Village Street from the 9<sup>th</sup> – 11<sup>th</sup> January** – connection to existing foul sewer to serve new development by Holmewood Homes Ltd. No initial notification had been sent to the Parish Council. Advanced warning signs of road closure had now been put up. No consideration had been given to how you access the right turn to A52. Concern about the verges being churned up due to increased traffic using Village Street and School Lane.

## **11 Planning (Vice Chairman)**

11.1 **Junctions of Allington Road and School Lane with the A52** – planning permission regarding signs – planning permission had not been obtained. Matter is now with the Planning Enforcement team.

- 11.2 **Fence at No 5, Abbey Lane** – matter had been raised with SKDC Planning and their Enforcement Team would be calling on the householder to discuss the matter as plans show the perimeter of the owner’s land is one metre back from the kerb.
- 11.3 **Planning Application No: S16/2425** – Westholme, Allington Road - Erection of single storey side extension and garage conversion - the planning had been accepted.
- 12 Recreation & Footpaths (The Chairman)**
- 12.1 **Playground Equipment** – results of community consultation and discussion on way forward – see item 7.4
- 12.2 **Adopting grass-cutting currently completed by LCC from April 2017** – the Parish Council received a quotation for the grass-cutting of the verges from the crossroads at Woolsthorpe Lane to the footpath at the start of Allington Road would be £12 per cut (plus VAT). All other figures were in keeping with last year’s quotation. Chairman waiting to hear from the Social Club if they want to go ahead with their grass-cutting – it was agreed to accept the rest of the quotation.  
**Chairman Action:** to chase Social Club for their reply.
- 12.3 **Grass cutting tender invitations** – (see item 12.2 above)
- 12.4 **Mole Hills** – not a great deal can be done to eradicate the mole hills which were becoming a problem on the playing field.
- 13 Child Protection Policy – draft policy to agree and adopt**
- 14 Equality & Diversity Policy – draft policy to agree and adopt**  
Both draft policies (which had been circulated) were part of the requirement for the play equipment grant application from SKDC. Amendments to the draft policies were required.  
**Councillor/Clerk Action:** Cllr Wood and the Clerk to organise amendment and the policies would then be circulated for adoption.
- 15 BT Public Payphone – proposed removal/adoption – consultation ending 1 January 2017**  
Clerk had re-sent details to SKDC regarding adopting the kiosk.
- 16 Proposed Memorial for Barry Nicholls (Cllr McNeish)**  
No further information received.
- 17 Annual Parish Meeting – Thursday 11 May 2017** – format to be decided – it was agreed to invite different groups to the meeting with a table display. The Jubilee Fund could help fund a “Cheese and Wine Evening” to encourage good attendance. Offers of help to organise the meeting gratefully received from two members of the public.
- 18 Finance (The Clerk)**
- 18.1 **Discuss and agree Budget and precept for year ending 31 March 2018**
- 18.2 **Verification of bank reconciliation** – Cllr Denton verified the bank reconciliation and latest bank statement for the 5 December 2016.
- 18.3 **Automatic Enrolment** – the Clerk was setting up the Government’s NEST Pension Scheme for the Parish Council and letters were being organised to send out to employees.  
**Clerk Action:** to obtain further information regarding the requested DDM if no employees wish to join.  
**Clerk Action:** to find out the minimum contribution amount should an employee wish to join and include information in the standard letter.
- 18.4 **Payments – Community Cleaner** – payments for the 31 December 2016 and 31 January 2017 were agreed.
- 18.5 **Payments – Parish Clerk** – it was agreed to pay the Clerk up to 31 December 2016.

- 18.6 Payment for shortfall for Christmas Tree – no payment was required.
- 18.7 Payment – HMRC – PAYE for quarter ending 31 December 2016 was agreed.
- 18.8 Payment – LALC – Good Councillor and Good Employer Guides was also agreed.
- 18.9 LALC – Annual Training Scheme Subscription £65 due for April 2017 – March 2018 – it was agreed to pay the subscription as the Parish Council benefits from the scheme.

**19 Items to be discussed at the next meeting:**

**19.1 30 mph signs**

**Clerk Action:** To request an update on the signs from County Councillor Paul Wood.

**Chairman Action:** to speak with Allington Parish Council regarding their signs.

**20 Date of the next Parish Council Meeting:**

**Thursday 16 February 2017**

The meeting was closed by the Chairman at 9.45 pm.