

**Minutes of Sedgebrook Parish Council Meeting
held at 8.00 pm on Thursday 8 March 2018 in Sedgebrook Social Club**

Present: Chairman G Preece, Cllr J Denton, Cllr C Warby, Cllr H Drew-Bradley and Mrs J Bratton (Clerk).

- 1 Chairman's Remarks** – the Chairman welcomed everyone to the meeting.
- 2 Apologies for absence and reasons given** – apologies were received from Cllr G Mahoney, Vice Chairman C Wood, District Councillor Hannah Westropp and County Councillor Mark Whittington.
- 3 To receive declarations of interest on any item on the Agenda under The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 of the Localism Act 2011.**
No declarations received.
- 4 Notes of the last meeting held on 11 January 2018**
Following the additional approval of £20 for bin stickers to the Lincolnshire Road Safety Partnership the cheque submitted was £60. The notes of the last meeting, held 11 January 2018, were then approved and signed as being a true record.
- 5 Clerk's Report on Matters Outstanding not covered by the agenda** – none.
- 6 Correspondence**
 - 6.1** From Lincs County Council re Government consultation for a fairer funding deal for Lincolnshire.
 - 6.2** Highways England – maintenance from 29 January 2018 to 16 March 2018 on the A52.
 - 6.3** Highways England – maintenance on A1 from 22 January to late January 2018 including diversion routes.
 - 6.4** SKDC sent a list of alterations to the electoral register.
 - 6.5** Highways England – Traffic Management Bulletin – essential maintenance A52 between Barrowby and Saxondale.
 - 6.6** Lincs County Council – Temporary Road Closure on the 4 March 2018 in the Grantham area because of the Grantham Half Marathon.
 - 6.7** February/March 2018 issue of Allington News. Copy deadline is 9 March for next issue.
 - 6.8** National Citizen Service offered voluntary support – 15-17 year olds to develop skills for the future.
 - 6.9** HSBC – regarding future changes to the new part of their bank.
 - 6.10** Request for a donation to go towards the printing and publication costs of the Saxonwell Group Parish News magazine.
Clerk Action: to request contact details to submit details of the Annual Parish Meeting.
 - 6.11** Correspondence received concerning the state of the roads/footpaths in the village just following the recent bad weather. The Chairman had responded.
- 7 Public Forum**
No items were brought up.

8 Flooding – (Vice Chairman)

- 8.1** Items to report/update – it was noted water is collecting outside the White House, on the corner opposite The Green. This related to the drain which had been previously been repaired.
Clerk Action: to contact Highways concerning the drain.

9 Highways (Vice Chairman – 9.1 & 9.4/Cllr G Mahoney 9.2. 9.3 & 9.5)

- 9.1i** **Update** - it was noted that several cars had to be pulled out on Allington Road. There had also been a snow related accident at Smith’s Lodge.
- 9.1ii** Bowman’s Way – Cllr Denton reported a lorry had taken a wrong turn down Bowman’s Way and the driver had taken considerable time to get out and had to have the help of the residents in order to do so.
Clerk Action: to request that a ‘No Through’ sign be erected as this was not the first time this had happened.
- 9.2 Allington Road** – update on application for signs and bin stickers – the signs and stickers had been received. Chairman Preece expressed his thanks to both Cllr and Mr Mahoney for putting up the passive signs.
- 9.3 Lincolnshire Community Speed Watch** – members of the public to be able to use hand held radars in their parish.
Clerk Action: to put the item on the next agenda.
- 9.4 Visibility turning onto the A52 from School Lane**
Clerk Action: to put the item on the next meeting’s agenda.
- 9.5 To request a new sign for Allington Road (used to be known as Station Road)**
The Vice Chairman to ask Highways.
Clerk Action: to email Vice Chairman.

10 Planning (Vice Chairman)

- 10.1 Update** – Nothing further to report.
- 10.2 Planning Application No: S17/2078 – White House Farm Day Nursery, Village Street**
To erect a log cabin for occasional use – SKDC had informed the Parish Council planning had been agreed with conditions.

11 Recreation & Footpaths (The Chairman)

- 11.1 Update** – noted that “no dog fouling” signs had been erected either end of the footpath on Abbey Lane/Church Lane.
- 11.2 Playground Equipment – application/s for grant for play equipment** – Cllr Mahoney was completing the grant application from the Wren organisation.
Cllr Action: Cllr Warby to send a letter regarding the £3000 donation received from the Allington & Sedgebrook Pre-Group to the Clerk to be uploaded with the Grant Application. Copies of quotations had been requested which also need to be uploaded. Deadline for the application is Tuesday 13 March 2018.
Cllr Action: Cllr Warby to look into a further grant towards play equipment via a swimathon if a team from Sedgebrook could be raised.
Clerk Action: to write to Allington & Sedgebrook Pre-School thanking them for the donation.
- 11.3 Lock on the post at the entrance to the Recreation Field** – update on meeting held on the 18th February – the PC need to see the details of the deeds. The PC actually own the post and it would cost approximately £200 for a replacement post (plus fitting). The lock is inside the post and it is really difficult to unlock the post. The grass contractors can pass by the post. The post deters any unauthorised vehicles from entering the field.

- 11.4 Tenders – Grass-cutting for next season 2018** – it had been resolved to continue with P E Hempstead & Sons with a two-year contract to commencing on the 1 March 2018. P E Hempsteads had been notified accordingly.
- 11.5 Hedge – overhanging branch adjacent to the bench** – update on meeting held on the 18th February with Sedgebrook Manor and Arboretum Tree Services– the PC had put up a chain link fence in the early 2000s on the playing field side of the hedge. The boundary (with Sedgebrook Manor) is in the centre of the ditch. The Manor have been maintaining the hedge. There is a branch on the tree overhanging the play park and the seat. The Chairman requested a quotation in order to make this safe- the tree may have to be cut down.
- 12 General Data Protection Regulations in force from May 2018 – update on complying with duties (Clerk)** – after discussion, it was agreed to wait for further information from NALC/LALC.
Cllr Action: Cllr Drew-Bradley to arrange a meeting with the Clerk to complete an information audit prior to the next meeting.
Clerk Action: to look into USB locking software.
- 13 BT Phone Kiosk – update on paint supply (Cllr J Denton)** – The kiosk to be repainted in the better weather.
- 14 Annual Parish Meeting – 10 May 2018 – to discuss format** – it was agreed to provide cheese and wine. Doctor Caroline Johnson MP was attending and it was agreed to request her to talk about the NHS – A&E Grantham; Community Services; the general road network (in particular roadworks and potholes); and transport to rural communities.
Clerk Action: to inform the MP of the items for her reported. To arrange a flyer – send a copy to the Chairman to be circulated via the Village Email. Contact Allington News to put in an “advert” and request circulation of flyers to every household.
Cllr Action: Cllr Denton to buy the cheese and biscuits.
Cllr Action: Cllr Drew-Bradley to discuss supply of wine from the Social Club and to pay for what is actually used. Cllr Drew-Bradley to purchase paper plates.
- 15 Finance (The Clerk)**
- 15.1 Verification of bank statements/bank reconciliations** – bank statement and reconciliation to be put on the agenda of the next meeting.
- 15.2 Internal Audit of Accounts** – an interim check of the accounts have been completed by the Internal Auditor.
- 15.3 Risk Assessment** – the Risk Assessment had been circulated, reviewed and resolved to adopt.
Clerk Action: circulate adopted copy to the Parish Councillors.
- 15.4 Financial Regulations** – the Financial Regulations as circulated, were reviewed and resolved to adopt.
Clerk Action: circulate adopted copy to the Parish Councillors.
- 15.5 Asset Register** – this had been circulated and the additions to the register were agreed.
Clerk Action: to place a copy on the website.
- 15.6 SKDC** – Grant received for Community Cleaner – clarification received from SKDC regarding the grant.
- 15.7 Payments** – Community Cleaner – payments to the 31 March 2018 were resolved.
- 15.8 Payment** – Parish Clerk – it was resolved to pay the Clerk up to 28 February 2018.
- 15.9 Payment** – LALC for Councillor Training on 14 February 2018 was resolved.
- 15.10 Payment** – LALC – Annual Subscription for 21018/19 was resolved.

15.11 Payment – a “one off” donation of £60 was resolved to be paid to the Saxonwell Group Parish News magazine under the Section 137 criteria.

15.12 A grant of £3000 had been received from Allington & Sedgebrook Pre-School.

16 Items to be discussed at the next meeting:

16.1 None.

17 Date of the next Meetings:

The meeting date had been altered to: Thursday 19 April 2018

Annual Parish Meeting: Thursday 10 May 2018

Annual Parish Council Meeting: Thursday 17 May 2018

The meeting was closed by the Chairman at 10 pm.