

Sedgebrook Parish Council



Minutes for Ordinary Parish Council Meeting held on 8 January 2026 at 7.00 PM

Location: Sedgebrook Social Club, 4 Abbey Lane, Sedgebrook, NG32 2EY

MINUTES

Welcome and open the meeting.

- The meeting was opened at 7.04pm.

- Present: Cllrs Jane Denton, Gill Mahoney (Chair), Alec McNulty, Christine Warby (V Chair), Rachael Yates (from 7.15pm); Dermot Daly (Clerk); No members of the public.

- The Chairman wished all a Happy New Year and summarised the key business to be covered in the meeting.

25/26/057 Receive and approve any apologies for absence.

- None.

25/26/058 Approve the co-option of up to two Parish Councillors to the Casual Vacancies either from prior applications to the Clerk or from the floor of the meeting.

- There were no interested parties in attendance.

25/26/059 Receive disclosures of interests from Councillors on matters at this meeting and agree any dispensations.

- There were no interests declared.

25/26/060 Suspend Standing Orders (for this item only) and allow for Parishioner Comments and to receive reports from the County and District Councillors.

- Neither County Councillor Richard Litchfield or District Councillor Rob Leadenham were in attendance and there were no members of the public present.

PLANNING

25/26/061 Review and agree responses to any last-minute planning applications and report any decisions.

i) S25/1875 - 4 Whattons Close, Sedgebrook, NG32 2EX - To remove three dead branches on a large Chestnut tree that is situated at the rear of property sited partially on our boundary overhanging both our garden and rear public footpath to recreation ground. [Approved]

- The planning approval was noted.

MEETINGS

25/26/062 Approve the Minutes of the Parish Council meeting held on 13th November 2025.

- It was unanimously RESOLVED to approve the minutes as circulated.

GENERAL

25/26/063 Remote access to meetings.

- The Clerk updated the meeting on the legislation regarding remote access to meetings.

Participation by Councillors through remote access means is not allowed. If the Council wishes to invest in the capability for remote viewing of proceedings then they should be aware of potential issues in the capability of technology, the management of the recording device(s), and potential infringement of personal privacy.

- Regulations had been changed temporarily for the Covid-19 lockdown period but despite representations and surveys, there has been no move to change legislation on a permanent basis.

25/26/064 Annual Parish Meeting - identify list of voluntary groups, and guest speaker.

- Suggested groups for inviting to the Annual Parish Meeting are: Community Speed Watch, Church, Social Club, Knit & Natter, Nursery, Allington with Sedgebrook School, Brownies/Rainbows, Book Club group, Gardening group, Village Admin, Allington News, Bar 52 – The Clerk will also check for a contact list in the records.

- The Clerk to arrange speakers - footpaths officer and footpath walker volunteer.

7:15pm Cllr Rachael Yates joined the meeting.

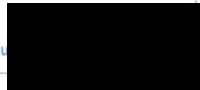
25/26/065 Agree any response to the South Kesteven Draft Design Code - deadline 9th January 2026.

- Despite an amount of advertising there has been no feedback from the community - the Council did not respond to the survey.

FINANCE

Authorising Signature
Name: Gill Mahoney Date: 12/1/26 Signature: 

- 25/26/066** Approve retrospective emergency spend for replacement defibrillator cabinet due to previous door jamming, and approve disposal of old cabinet.
- It was RESOLVED to agree the emergency requirement to purchase and fit a replacement cabinet for the defibrillator following a serious fault in the previous opening mechanism.
 - The item was fitted by the Clerk.
 - It was RESOLVED that the Clerk is to dispose of the old unit and the asset list updated.
- 25/26/067** Present, review, and agree the Period Accounts.
- The Clerk presented the period accounts and the Council accepted the report as circulated.
- 25/26/068** Review and approve the Accounts for Payment.
- It was unanimously RESOLVED to approved the payments as circulated.
- 25/26/069** Discuss and agree final budget and associated precept for 2026-27.
- The revised budget was presented and reviewed.
 - It was unanimously RESOLVED to approve the budget for 2026-27 and to set the associated precept at £14,380.
- 25/26/070** Finalise mandate for CCLA account to replace HSBC deposit account.
- The CCLA mandate was circulated and completed ready for the Clerk to submit.
 - It was unanimously RESOLVED to apply for the investment instrument, with the Clerk (Dermot Daly) as the key administrator, and designated Directors as the Clerk and the three Councillors Gill Mahoney, Christine Warby, and Jane Denton.
 - The (minimum) initial investment is £25,000. Should Council funds drop below this threshold prior to the application being approved then the application will be deferred until the new financial year following receipt of the precept.
- REPORTS (for information only)**
- 25/26/071** Report progress of the Community Resilience Programme and Flooding.
- Cllr Alec McNulty has added himself to Flood WhatsApp group.
 - Anglian Water have checked the surface water levels today and they are okay.
 - It was suggested that a key resident with a medical/health background could be involved in developing the emergency plan.
 - There has been a request for the field dyke to be deepened on the East side of Village Street, but the landowner does not appear to want to cooperate. This may need to be taken into any resilience plan.
 - Andrew Bapte, Rowan Smith, Julian Watson met with Cllr Gill Mahoney.
 - A field engineer did not recommend the use of the flood flap/valve (Wastop).
 - Telemetry positioning is still under debate.
- 25/26/072** Highways and Footpaths update.
- Footpaths: the hedge that used to overhang has been removed.
 - Highways: No update from County Highways.
- 25/26/073** Recreation Field update.
- The see-saw stability is better due to ground swelling. The annual inspection is due, so the Council will need to subsequently review the resulting report.
- 25/26/074** Phone Box painting update.
- Awaiting the better weather.
- 25/26/075** Environmental update - including fallen leaves disposal.
- We have been in touch with the gardening Club - they will be having a large composting area at the allotments so collection of fallen leaves would provide some good compost, but it needs to be a shared responsibility.
- It may be worth developing a trees list, in the better weather, for maintenance purposes.
- 25/26/076** Clerk's Report
- Archer Survey update: has been booked and will be carried out in the Spring, as bad weather changes driving behaviours.
 - S106 update: for industrial and commercial developments it will fall under S237 and covers incremental impact, even on neighbouring parish.
 - A key member of the community has been set up as defibrillator guardian with access to the Circuit defibrillator management system from where the Ambulance Service takes its information.
 - The new domain has been created for sedgebrook-pc.gov.uk and associated email accounts have been generated.
 - Bank mandate is being progressed to modify primary user, then a further mandate will create new approvers and remove the previous Clerk.
 - ICO subscription has been automatically renewed.
 - Food recycling commencing in April.

Authorising Signature
 Name: Gill Mahoney Date: 12/3/26 Signature: 

NEXT MEETING

- 25/26/077** Consider agenda items for the next meeting on 12th March 2026 commencing at 7.00pm.
- Internal resilience planning.
 - Static caravan update.
 - Grant for fruit trees.
 - Wildflower and Sensory meadow.
 - Mole issue in recreation field.
- Close meeting.
- The meeting was closed at 9.15pm.

Authorising Signature
Name Gill Mahony Date 12/3/26 Signature 