

# Sedgebrook Parish Council



All Councillors are hereby summoned to attend a meeting of the Parish Council to be held at the Social Club, Abbey Lane, Sedgebrook, on Thursday 14th May 2026 at 7.00pm.

There will be a 5-minute public forum when members of the public may ask questions or make short statements to the Council, and your attendance is also requested during this period.

Issued: 9 May 2026

Clerk

*Dermot Daly*

*Daly, Dermot, Clerk, Sedgebrook Parish Council*

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## AGENDA

Welcome and open the meeting.

- 26/27/001** Agree on the Parish Council Chair for the forthcoming year.
- 26/27/002** Receive and approve any apologies for absence.
- 26/27/003** Agree the co-option of a Councillor to the remaining Casual Vacancies and complete relevant forms.
- 26/27/004** Agree the Vice Chair for the forthcoming year.
- 26/27/005** Receive disclosures of interests from Councillors on matters at this meeting.
- 26/27/006** Suspend Standing Orders and allow for Parishioner Questions and Observations and to receive reports from County and District Councillors.

### **ANNUAL POLICY & PROCESS**

- 26/27/007** Review and agree the current asset list.
- 26/27/008** Review and agree the annual subscriptions.
- 26/27/009** Agree forward schedule of meetings for the year.
- 26/27/010** Review and agree the Standing Orders.
- 26/27/011** Review and agree the Financial Regulations.
- 26/27/012** Review and agree the Complaints Procedure.
- 26/27/013** Review and agree the Records Retention Policy.
- 26/27/014** Review and agree the Scheme of Delegation for the Clerk.

### **MEETINGS**

- 26/27/015** Approve the Minutes for the Parish Council meeting held on 12th March 2026.

### **PLANNING**

- 26/27/016** Review and agree responses to any last minute planning applications and report any decisions.
- 26/27/017** S26/0510 - 1 School Lane, Sedgebrook, NG32 2ES - Two storey rear extension and single storey front porch. [Deadline: 12/05/2026]
- 26/27/018** S26/0556 - The Stables, 1 Chestnut Farm Barns, Village Street, Sedgebrook, NG32 2EW - Infilling of walled patio to form living room extension and creation of new arched opening between room. [Deadline: 14/05/2026]
- 26/27/019** S26/0557 - The Stables, 1 Chestnut Farm Barns, Village Street, Sedgebrook. - Infilling of walled patio to form living room extension and creation of new arched opening between room. (Listed Building Consent) [Deadline: 14/05/2026]

### **FINANCE**

- 26/27/020** Review and approve the annual accounts for 2025-26.
- 26/27/021** Review and agree the Internal Audit for 2025-26.
- 26/27/022** Review and agree the External Audit submission for 2025-26, including the Exemption Certificate, Annual Governance and Accountability Return (AGAR) reporting requirements, and exercise of public rights for the period of 3rd June 2026 to 14th July 2026.
- 26/27/023** Review and agree the Financial Report for the period.
- 26/27/024** Review and approve the Accounts for Payment.
- 26/27/025** Agree renewal of insurance.

### **GENERAL**

- 26/27/026** Review Annual Parish Meeting and whether there are any related actions for the Parish Council to consider.
- 26/27/027** Agree next actions on Wild Flower Meadow and Fruit Tree Funding.
- 26/27/028** Agree actions relating to maintenance of assets including the noticeboard and the phone box.
- 26/27/029** Review and agree actions relating to the annual play equipment safety check report.

**REPORTS (for information only)**

**26/27/030** Report progress of the Community Resilience Programme and Flooding.

**26/27/031** Highways and Footpaths update.

**26/27/032** Recreation Field update.

**26/27/033** Clerk's Report.

**NEXT MEETING**

**26/27/034** Consider agenda items for the next meeting on 9th July 2026 commencing at 7.00pm.

Close meeting.